

# ***Anthropology in Action***

## **SUBMISSION INFORMATION FOR CONTRIBUTORS**

The editors welcome contributions for publication, both articles of general interest and ones related to theme issues. Authors should submit articles as Microsoft Word, OpenOffice, or Rich Text Format (rtf) files to the online submissions system: <http://ojs.berghahnjournals.com/index.php/aia>.

Authors must [register](#) with the journal on the submission website prior to submitting, or, if already registered, they can simply log in. On registering as an Author, authors have the option of also registering as a Reviewer (to be called upon to undertake peer reviews of other submissions).

Articles should be **5,000 to 6,000 words** (including notes and references), but shorter pieces are also welcome.

Queries can be addressed to the editors, Andrew Dawson at [dawsona@unimelb.edu.au](mailto:dawsona@unimelb.edu.au), and Simone Dennis at [simone.dennis@anu.edu.au](mailto:simone.dennis@anu.edu.au). Scholars interested in **reviewing books** or writing **review articles** should contact the reviews editor, David Orr, at [D.Orr@sussex.ac.uk](mailto:D.Orr@sussex.ac.uk).

## **COVER PAGE**

The cover page should provide the title of the article, complete contact information for each author (mailing address, phone number and email), biographical data of approximately 25 to 50 words for each author. including an [ORCID](#), a total word count, the number of tables and/or figures included and any acknowledgements. Affiliations and email addresses will be posted online for indexing/abstracting purposes.

Please remember that this should be uploaded as a separate document. Article files uploaded should be fully anonymized.

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The article must include an abstract of no more than **125 words** and **5 to 8 keywords**. Titles should be no more than two lines in length. The abstract should not duplicate the text verbatim but rather include the research question or puzzle, identify the data and give some indication of the findings. Keywords should be drawn from the content and not duplicate the article title, listed in alphabetical order and separated by commas; only proper nouns should be capitalised. Consider how readers may use keywords to search for relevant articles when reviewing literature.

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*Anthropology in Action* is a refereed journal. Submissions are considered on the understanding that the article is not under consideration for publication elsewhere. Articles are sent to at least two scholars with relevant experience and expertise. Referees are asked to advise the editors whether the article should be published and, if so, with what recommended changes. The editors respond to the author with their decision, a list of any changes needed for publication and the anonymous referees' comments, or a summary thereof.

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Manuscripts accepted for publication that do not conform to the style guide may be returned to the author for amendment. Manuscripts may also be returned if they are longer than the advised word length or if greater conciseness in the writing is required. The editors also reserve the right to alter usage to conform to the style guide issued by the publishers. Authors may not supply new materials or request major alterations following the copyediting stage, so please ensure that all text is final upon acceptance. Contributors of research articles will receive one free copy of the relevant issue and may purchase additional copies at a reduced price or purchase offprints.

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#### **STYLE GUIDE**

The *Anthropology in Action* style guide is based on the *New Oxford Style Manual* and *New Hart's Rules*, with some deviations for house preferences. Please note that the journal uses **UK punctuation and spelling** (including a preference for –ise over –ize endings), following *The Oxford English Dictionary*.

#### **CITATION SYSTEM**

*Anthropology in Action* follows the in-text **author-date system**, with full documentation in the reference list. Other notes should be **endnotes** (using Word's automatic endnote function) and kept short and to a minimum.

##### **Author-Date Examples**

(Pickett and White 1985; Smith 1987)  
Jones's research (1977, 1979a, 1979b)  
(Kant n.d.; McGinnis forthcoming)

**Single Author with Multiple Sources:** (Smith 1993: 63; 1998: 124–169)

**Three or More Authors:** (Jones et al. 2001)

**Authors with Same Last Name:** (D. Smith 1981; G. Smith 1999)

The first mention of an author in the main body text (not in-text citations) should include the first and last name. Multiple sources in a parenthetical note should be listed alphabetically.

Please note that translations of all non-English titles in the reference list are required for indexing/abstracting purposes (see the translated title examples provided below).

#### **REFERENCE LIST EXAMPLES**

**Book with one author/editor**

Wagner, R. G. [1975] (1981), *The Invention of Culture* (Chicago: University of Chicago Press).

**Book with multiple authors/editors**

Shore, C. and S. Wright (eds) (1997), *Anthropology of Policy: Critical Perspectives on Governance and Power* (London: Routledge).

**Chapter or other part of a book**

Hodder, I. (2000), 'Agency and Individuals in Long-Term Processes', in *Agency in Archaeology*, (ed.) M.-A. Dobres and J. Robb, (London: Routledge), 21–33.

**Journal article (always include the doi)**

Joyce, C. (1992), 'Western Medicine Men Return to the Field', *Bioscience* 42, no. 6: 8–22, <https://doi.org/10.3456/bios.1992.123456>.

**Translations**

Bourdieu, P. (1977), *Outline of a Theory of Practice*, (trans.) R. Nice (Cambridge: Cambridge University Press).

**Translated title**

Baudrillard, J. (1967), *Pour une critique de l'économie politique du signe* [For a critique of the political economy of the sign] (Paris: Gallimard).

Bernet, M. (2009), *A Nation Like Any Nation: Toward the Establishment of an Israeli Republic* [in Hebrew] (Jerusalem: Carmel).

**Article in a newspaper or magazine**

Fontanelle, E. C. and V. Mandible (1951), 'Iron Despair: Postwar Bewilderment', *World Spectator*, 6 April.

**Paper presented at a meeting or conference**

Szebehely, M. (2007), 'Carework in Scandinavia: Organisational Trends and Everyday Realities', paper presented at the 5th Annual ESPAnet Conference, Vienna, 20–22 September.

**Archive materials**

*Archive materials may be cited according to the particular kind of archival material being cited. Note that public documents might be cited differently than private documents in archives.*

Dedyk, Claudia (1933), Linguistics Memos, Rossiskii Gosudarsvenyi Isoricheskii Arkhiv [RGIA], fond 1129, opis 1, delo 491, 11 February, 74–83, 116–119 (Russian State Historical Archives, St. Petersburg).

Egmont Manuscripts (n.d.), Phillips Collection (Athens: University of Georgia Library).

**Film**

Hitchcock, A. (dir.) [1959] (2000), *North by Northwest* (Burbank, CA: Warner Home Video).

**Websites and blogs**

*Access dates are only required when no date of publication or revision can be determined from the source.*

Marshall, R. (2011), 'Falling on the Sword of the Spirit', *Immanent Frame*, 28 February, <http://blogs.ssrc.org/tif/2011/02/28/falling-on-the-sword-of-the-spirit>.

WHO (World Health Organisation) (2000), 'Committee on Technical Barriers to Trade – Notification – Mexico – Tequila', <http://docsonline.eto.org/TBT/Notif.00/168> (accessed 9 April 2000).

## Online video

Rubinstein, A. (2011), 'Rachmaninoff Piano Concerto No. 2, Op. 18, I Moderato', YouTube video, uploaded 8 November, <http://www.youtube.com/watch?v=0Vv0Sy9FJrc&list=PLDB11C4F39E09047F>.

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  - Five to eight **keywords** that are in alphabetical order and separated by commas (with only proper nouns capitalised);
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  - Total **word count**, the number of tables and/or figures included and any acknowledgements.
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  - **Examples of source/credit lines in captions:**

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- Figure 1: A coffee farm near Sasaima, Colombia, 2013. Photo by author.

### PUBLIC DOMAIN AND CC BY IMAGES

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- Figure 4.2. Left: BioShock's Big Daddy (image 2K Games). Screen capture by author. Right: Cosplay at MCM London Comic Con 2015. Photo by Pete Sheffield, CC BY-SA 2.0.

### IMAGES FROM A MUSEUM/GALLERY/ARCHIVE

- Figure 4. Francios Perrier, Orpheus before Pluto and Persephone, 1647–50. Oil on canvas. Paris, Musée du Louvre. Photo: © RMN-Grand Palais (Musée du Louvre)/Michel Urtado.

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- The style guide has been followed;
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- UK spelling is used throughout, and a spellcheck has been performed;

- Different levels of headings are indicated by varying the typeface. Use **bold** type for an **A head** (a main text heading). Use **bold italic** for a **B head** (a first-level subheading). Use *non-bold italic* for a *C head*;
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- Contributions are referred to as articles (not essays or papers);
- Numbers less than 10 are spelled out (as are large whole numbers, e.g., nine hundred), and all number ranges are non-abbreviated;
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- Abbreviations such as e.g., i.e., etc. and et al. are not used in the main text (except in parentheses);
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